



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, April 28, 2022 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on April 28, 2022, at 10:00 AM.

Madam Chairman Donna Johns called the meeting to order at 10:05 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Kristine Faulk, and Donna Johns.

Staff Present: Darrin Dunwald, Director
Cammie Henderson, Office Manager
Rich Mitchell, Environmental Ops Manager

Public: Steve Young
Michael Usseglio

APPROVAL OF MINUTES

March 17, 2022 Regular Board Meeting (motion)

Motion to approve March 17, 2022 Regular Board Meeting Minutes as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

PUBLIC COMMENT - NON-AGENDA ITEMS

Steve Young – very interested in what the mosquito board is doing. He gives back to the community. Currently with Choctawhatchee Basin Alliance and feels there is a way to work together. Not sure what it looks like but that's why he's here. Look for opportunities for being strategic partners for a win-win on both sides.

ADMINISTRATION'S REPORT

Financial Report for April – discussion ensued

Chairman Donna Johns asked if some of the information can be condensed. For information outside of what is discussed, they can meet with Office Manager directly and go over those items. Commissioner Doug Liles stated less is more. He would like to see the reports but not discuss. Discuss ensued and decided to provide reports and discuss only quarterly. Discussion ensued on financial narratives.

Commissioner Kristine Faulk asked to request extending forwarding of old PO Box.

Commissioner Doug Liles questioned Hydro Solution billing from prior month. The billing was corrected by Hydro. SWCMCD Board minutes from May 19, 2020, shows board approval of modeling with engineering and stormwater services for \$50,000 was approved. Hydro corrected billing and it was processed. Discuss ensued on subject. Chairman Donna Johns confirmed it was corrected.

Chairman Donna Johns questioned John Magee and Tim Norris payments in prior year. They would like to see the amount owed by Tim Norris for prior benefits.



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They questioned the expenditure to ifixcomputers for \$2,025.65. Director Darrin Dunwald stated it was 2 additional tablets to use with Frontier.

March Expenditures

Request for motion to approve March Expenditures as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Labor Report – Discussion on new positions UAV Coordinator and Summer Internship. (motion)

Request for motion to approve new positions and proceed with hiring.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

IT Review

Commissioner Doug Liles asked about using Apple Computers and First Net. Discussion ensued.

Chairman Donna Johns has requested to get quotes on other providers. Commissioner Doug Liles stated it would be nice if our UAV Coordinator could do our IT work.

Purchasing Policy (motion)

Request for motion to approve purchasing policy as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Purchasing Procedure (motion)

Request for motion to approve purchasing procedure as presented.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

Holiday – Review this year's holiday schedule. Discussion ensued.

We will review next meeting.

Auditors Update – Discussion ensued. Meeting with Director and Office Manager on May 12th.

Monthly Verification Audit – by Geraldine Via completed.

LEGAL

March Billing – discussion ensued.

Request for motion to approve March legal billing as presented.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously



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Request for Qualification – District’s Attorney

Request for motion to approve Amy Myers as District Attorney.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

OPERATIONS

Quote of 6 pickups, 5 for nighttime spray missions and 1 for Lab – approved on amended budget.
Discussion ensued regarding cost of used vehicles. We are moving forward on purchasing.

February Summary – Discussion ensued

Treated 10,819 storm drains (11,916 were inspected)

Replaced all district-made live sample traps with BG traps (8 total)

Put out 588lbs of Vectolex FG treating 58.8 acres

Completed 28 service requests

Completed 543 source site inspections

Trained night shift/part-time sprayers on safety, new software, equipment, hazmat spill, and new route configurations.

Hired 2 new employees: Tom Casey (part-time) and David Towery (full-time)

Received 6-way blade for skid steer

Adulticide (sprayed) 7 routes – treated roughly 7,000 acres

Lab

Arbovirus supply shortage – conduct our arbovirus surveillance bi-weekly instead of weekly.

Purchasing Antigen Panel assay kits for vector testing.

DAG Update

Discussed the shop design and pushing forward on design. Discuss ensued.

Nova – Discuss ensued.

Request for motion for Director Darrin Dunwald to sign NOVA proposal.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

COMMISSIONERS

Seat – 1 Doug Liles

Anonymous suggestion box

Director Darrin Dunwald stated that we have a white board available for anyone to write items on. It was also discussed that the morning meeting time is available for anyone to comment. It was agreed to use the white board as a suggestion area.

FASD Rules Interpretation – discussion ensued on replacing Commissioner Donna Johns.

Chairman Donna Johns can stay with SWCMCD until she moves into the seat at BCC.

Reminder that Commissioner Kristine Faulk’s position is up for reelection this year too.



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Seat – 2 Donna Johns

Website – requests that we need a new vendor

Status of Travel Rules and Procedures Documents

Add commissioner to sign off on other commissioner expenses. Add travel to website with explanation of trip and who's going.

Chairman Donna Johns asked about upcoming travel. Commissioner Doug Liles stated he is speaking at FASD on Using Satellite Technology and Vector Control, the deal he's doing with NASA and artificial intelligent. July presentation is different, they'll be both on big data and processing big data in real time using artificial intelligence for predictive modeling. Doug will do a Zoom presentation to the group before June's meeting.

Seat – 3 Kristine Faulk

Zoom meeting with 2 or more commissioners need to be advertised.

OLD BUSINESS

Library of Consultants – on hold until brought up with new attorney.

Covid-19 – on hold.

Travel Policy – reviewing with new attorney.

NEW BUSINESS – None

COMMENTS BY COMMISSION AND PUBLIC

Michael Usseglio questioned the Summer Internship. Wanting additional information for his son. All information on internship will be posted on the website.

Request for motion to Adjourn by Chairman Donna Johns

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Adjourn meeting by Madam Chairman Donna Johns at 12:00 PM.

Madam Chairman Donna Johns:

Commissioner Doug Liles:

Commissioner Kristine Faulk:

Next Scheduled Meeting(s):

Regular Board Meeting: May 19, 2022 – 10 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459