

**South Walton County Mosquito Control District
REGULAR BOARD MEETING
January 19, 2021**

Agenda

Call to Order Invocation and Pledge

Approval of Minutes (public comment) (motion)

Administration

1. Introduction of new Commissioners and staff
2. Acentria presentation from Kevin Kussro
3. DAG building presentation
4. Financial Reports for December 2020
5. Approval of Expenditures for December 2020 (public comment) (motion)
6. Public Information & Outreach
7. Fleet management
8. Other

Legal

1. Invoice (public comment) (motion)
2. Other

Operations

1. Activity Report
2. Other

Seat 1- Commissioner Doug Liles

1. Outsourcing
2. Public Records management software
3. Public Workshops
4. Other

Seat 2- Commissioner Donna Johns

1. Outstanding Auction balance
2. Employee Handbook
3. Legal Representation
4. Forensic audit
5. Other

Seat 3- Chairman Kristine Faulk

Public Comments open for non-agenda items

Announcements

New Action Items

Adjourn

***The floor will be open to public comments prior to a motion for a limit of 3 minutes per person.**

South Walton County Mosquito Control District

DECEMBER 2020

LOCAL FUND BALANCE

2020-2021 Budget		\$10,818,384.00	Local Funds	
Receipts	Yearly budget	Monthly	YTD	% of Budget
Ad Valorem	\$4,693,296.00	\$2,895,533.71	\$3,998,885.89	85.20%
Receipts	Interest	\$1,139.83	\$2,770.38	
	Tax Collector misc.		\$0.00	
	Misc.		\$0.00	
	Other	\$40,045.05	\$40,045.05	
Total monthly receipts		\$2,936,718.59	\$4,041,701.32	37.36%
Expenditures	\$10,818,384.00	\$161,673.72	\$535,575.95	4.95%

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 01/14/21
 Accrual Basis

South Walton County Mosquito Control District
Profit & Loss
 December 2020

	Dec 20
43 · UTILITY SERVICES	
4304 · GARBAGE SOLID WASTE SERVICES	43.85
43 · UTILITY SERVICES - Other	420.28
Total 43 · UTILITY SERVICES	464.13
44 · RENTALS & LEASES	
4400.1 · LEASE OF KONICA COPIER	153.13
Total 44 · RENTALS & LEASES	153.13
45 · INSURANCE	
45.6 · General Liability	6,197.00
Total 45 · INSURANCE	6,197.00
46 · REPAIR & MAINTENANCE SERVICES	
46.11 · Maint Bldg/Ground by others	14,816.42
46.6 · Maint of equipment by District	20.87
4612 · Software Maintenance	1,275.34
Total 46 · REPAIR & MAINTENANCE SERVICES	16,112.73
48 · PROMOTIONAL ACTIVITIES	50.00
49 · OTHER CURRENT CHARGES	
49.1 · Other Government Agencies	262.00
49 · OTHER CURRENT CHARGES - Other	35.80
Total 49 · OTHER CURRENT CHARGES	297.80
50 · SUPPLIES/MATERIALS	
51 · Office Supplies	10.50
Total 50 · SUPPLIES/MATERIALS	10.50
52 · Operating Supplies	
52.1 · Gasoline Oil Lubricant	
52.11 · Gasoline	244.62
Total 52.1 · Gasoline Oil Lubricant	244.62
52.2 · Chemicals Solvents Additives	
52.22 · VLX VCTOLEX WDG	2,956.88
Total 52.2 · Chemicals Solvents Additives	2,956.88
52.3 · Clothing and Wearing Apparel	
52.31 · uniforms	19.98
52.32 · Boots	182.80
52.3 · Clothing and Wearing Apparel - Other	89.97
Total 52.3 · Clothing and Wearing Apparel	292.75
52.4 · Misc Supplies & Incidentals	
52.45 · Food	90.13
52.47 · Chickens	309.89
Total 52.4 · Misc Supplies & Incidentals	400.02
Total 52 · Operating Supplies	3,894.27
54 · DUES & SUBSCRIPTIONS	248.00
Total Expense	161,673.72
Net Ordinary Income	2,775,044.87

South Walton County Mosquito Control District
Profit & Loss
December 2020

	<u>Dec 20</u>
Ordinary Income/Expense	
Income	
311 · AD VALOREM	2,895,533.71
380 · Other Sources	40,045.05
402001 · Interest Income	1,139.83
Total Income	<u>2,936,718.59</u>
Expense	
10 · PERSONAL SERVICES	
10.4 · LIBERTY NATIONAL	0.00
10.7 · AFLAC	142.69
11 · Executive Salaries	1,107.72
12 · Regular Salaries and wages	49,369.62
16 · Compensated annual leave	5,220.81
10 · PERSONAL SERVICES - Other	0.00
Total 10 · PERSONAL SERVICES	<u>55,840.84</u>
20 · PERSONAL SERVICES BENEFITS	
21 · FICA Taxes	4,112.74
22 · Retirement contributions	
22.2 · FRS paid by District	6,751.39
Total 22 · Retirement contributions	<u>6,751.39</u>
23 · Life and Health Insurance	
Supplement Insurance Program	2,407.76
23.2 · Walton County Group Plan	-1,306.02
23.4 · METLIFE	338.20
23.5 · Unum	639.25
23.6 · Guardian	-280.02
23 · Life and Health Insurance - Other	48.00
Total 23 · Life and Health Insurance	<u>1,847.17</u>
26 · Other postemployment benefits	
26.2 · Jose Hernandez	2,365.70
26.3 · Geraldine Via	-105.40
Total 26 · Other postemployment benefits	<u>2,260.30</u>
Total 20 · PERSONAL SERVICES BENEFITS	14,971.60
30 · OPERATING EXPENSES	
30.1 · Expense John Magee	150.00
30.3 · Kristine Faulk	150.00
31 · Professional Services	
31.2 · Tax Collector Fees	57,910.68
31.4 · Medical Services	70.00
Total 31 · Professional Services	<u>57,980.68</u>
31.3 · Legal and Engineering Service	2,975.00
3400 · Other Services	
03412 · Other services IT Hosting	147.00
34.31 · IFIXCOMPUTERS MONTHLY FEES	702.50
34.32 · IFIX COMPUTERS	382.50
Total 3400 · Other Services	<u>1,232.00</u>
Total 30 · OPERATING EXPENSES	62,487.68
41 · COMMUNICATION SERVICES	781.74
42 · FREIGHT SERVICES	164.30

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Accrual Basis

South Walton County Mosquito Control District
Profit & Loss
December 2020

	<u>Dec 20</u>
Other Income/Expense	
Other Income	
369 - Other Misc Revenues	<u>131,688.52</u>
Total Other Income	<u>131,688.52</u>
Net Other Income	<u>131,688.52</u>
Net Income	<u><u>2,906,733.39</u></u>

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South Walton County Mosquito Control District Check Detail

		December 2020			
Num	Date	Name	Account	Paid Amount	Original Amount
Check	12/31/2020	Trustmark	49 · OTHER CURRENT CHARGES		35.80
ACH	12/01/2020		30.1 · Expense John Magee		300.00
			30.3 · Kristine Faulk		
ACH	12/08/2020		52.32 · Boots	-91.40	91.40
			Supplement Insurance Program	-1,250.00	1,250.00
			Supplement Insurance Program	-1,157.76	1,157.76
				-2,499.16	2,499.16
ACH	12/11/2020	FL DOR	10.5 · Garnishments	-498.85	498.85
			10.5 · Garnishments	-498.85	498.85
				-997.70	997.70
ACH	12/31/2020	FRS Employee FLDOR	10.8 · Florida Retirement	-1,670.97	1,670.97
			24000 · Payroll Liabilities	-7,116.16	7,116.16
			10.8 · Florida Retirement	-43.25	43.25
			10.8 · Florida Retirement	-43.82	43.82
				-8,874.20	8,874.20
DD	12/09/2020 12/10/2020		Payroll		20,958.62
DD	12/23/2020 12/23/2020		Payroll		21,054.33
EFT	12/01/2020	METLIFE	23.4 · METLIFE	-348.26	348.26
				-348.26	348.26
EFT	12/02/2020	UNUM	23.5 · Unum	-639.25	639.25
				-639.25	639.25
EFT	12/03/2020	AFLAC	10.7 · AFLAC	-691.59	691.59
				-691.59	691.59
EFT	12/07/2020	BLUETARP	52.47 · Chickens	-35.25	35.25
			52.5 · Tool and small implements	-249.99	249.99
			52.5 · Tool and small implements	-42.99	42.99
			4613 · Maintenance material	-9.98	9.98
			4613 · Maintenance material	-22.56	22.56
				-360.77	360.77
EFT	12/07/2020	FRS Employee FLDOR	10.8 · Florida Retirement	-1,652.14	1,652.14
			24000 · Payroll Liabilities	-7,053.42	7,053.42
				-8,705.56	8,705.56
EFT	12/07/2020	CREATIVE WEB SOLUTIONS	03412 · Other services IT Hosting	-147.00	147.00
				-147.00	147.00
EFT	12/07/2020	IFIXCOMPUTERS	34.32 · IFIX COMPUTERS	-306.00	306.00
			34.32 · IFIX COMPUTERS	-76.50	76.50
				-382.50	382.50
EFT	12/07/2020	QUILL	51 · Office Supplies	-149.99	149.99
			51 · Office Supplies	-29.94	29.94
			51 · Office Supplies	-109.95	109.95
			51 · Office Supplies	-55.98	55.98
			51 · Office Supplies	-36.99	36.99
				-382.85	382.85
EFT	12/07/2020	WASTE MANAGEMENT	2000 · Accounts Payable	-169.76	169.76

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South Walton County Mosquito Control District
Check Detail
December 2020

			-169.76	169.76	
EFT	12/08/2020	IFIXCOMPUTERS	34.31 · IFIXCOMPUTERS MONTHLY	-702.50	702.50
			-702.50	702.50	
EFT	12/08/2020	SERVPRO	46.11 · Maint Bldg/Ground by others	-14,813.47	14,813.47
			46.11 · Maint Bldg/Ground by others	-2.95	2.95
1033140	12/07/2020			-14,816.42	14,816.42
EFT	12/23/2020	AT&T	41 · COMMUNICATION SERVICES	-781.74	781.74
				-781.74	781.74
EFT	12/29/2020	FNBT	108001 · FNBT Bank	-3,636.82	3,636.82
				-3,636.82	3,636.82
EFT	12/30/2020	CHELCO	43 · UTILITY SERVICES	-420.28	420.28
				-420.28	420.28
EFT	12/30/2020	FEDEX	42 · FREIGHT SERVICES	-164.30	164.30
				-164.30	164.30
E-pay	12/03/2020	United States Treasury	10.9 · Federal Withholding	-2,196.00	2,196.00
			10.10 · FICA	-1,693.76	1,693.76
			10.10 · FICA	-1,693.76	1,693.76
			10.10 · FICA	-396.15	396.15
			10.10 · FICA	-396.15	396.15
				-6,375.82	6,375.82
E-pay	12/10/2020	United States Treasury	10.9 · Federal Withholding	-2,201.00	2,201.00
			10.10 · FICA	-1,662.55	1,662.55
			10.10 · FICA	-1,662.55	1,662.55
			10.10 · FICA	-388.80	388.80
			10.10 · FICA	-388.80	388.80
				-6,303.70	6,303.70
E-pay	12/22/2020	United States Treasury	10.9 · Federal Withholding	-2,218.00	2,218.00
			10.10 · FICA	-1,670.67	1,670.67
			10.10 · FICA	-1,670.67	1,670.67
			10.10 · FICA	-390.72	390.72
			10.10 · FICA	-390.72	390.72
				-6,340.78	6,340.78
6435	12/01/2020	RETIF	52.11 · Gasoline	-592.56	592.56
				-592.56	592.56
6436	12/01/2020	UNIFIRST	34.20 · UNIFIRST	-153.05	153.05
			34.20 · UNIFIRST	-153.55	153.55
271 0252363	11/23/2020		34.20 · UNIFIRST	-153.55	153.55
			34.20 · UNIFIRST	-153.55	153.55
			34.20 · UNIFIRST	-166.05	166.05
			34.20 · UNIFIRST	-131.06	131.06
				-910.81	910.81
6437	12/01/2020	Walmart	52.42 · Mosquito	-79.94	79.94
			51 · Office Supplies	-2.94	2.94
6872 11	11/16/2020		51 · Office Supplies	-27.94	27.94
			51 · Office Supplies	-5.67	5.67
				-116.49	116.49

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South Walton County Mosquito Control District Check Detail

December 2020

6438	12/01/2020 ACENTRIA	45.6 · General liability	-6,197.00	6,197.00
			-6,197.00	6,197.00
6439	12/07/2020 ACENTRIA	45.6 · General liability	-12,394.00	12,394.00
6440	12/07/2020 CENTRYLINK	41 · COMMUNICATION SERVICES	-344.74	344.74
6441	12/07/2020 CULLIGAN	52.46 · Culligan	-29.35	29.35
			-29.35	29.35
6442	12/07/2020 CUMULUS	03412.5 · Cumulus	-5,565.60	5,565.60
			-5,565.60	5,565.60
6443	12/07/2020 DAG	60.1 · DAG	-3,981.25	3,981.25
		60.1 · DAG	-8,968.06	8,968.06
		60.1 · DAG	-4,320.00	4,320.00
			-17,269.31	17,269.31
6444	12/07/2020 FL DOR	25 · Unemployment Compensation	-1,925.00	1,925.00
		20 · PERSONAL SERVICES BENEFIT	-50.16	50.16
	11/25/2020		-1,975.16	1,975.16
6445	12/07/2020 GIE MEDIA INC	48 · PROMOTIONAL ACTIVITIES	-500.00	500.00
			-500.00	500.00
6446	12/07/2020 GREAT AMERICA	4400.1 · LEASE OF KONICA COPIER	-153.13	153.13
			-153.13	153.13
6447	12/07/2020 LOWE'S	52.47 · Chickens	-40.97	54.61
		46.5 · Maint of Build & Grounds by Dis	-53.76	71.64
		46.5 · Maint of Build & Grounds by Dis	-71.14	94.80
			-165.87	221.05
6448	12/07/2020 MBDV	31.3 · Legal and Engineering Service	-5,900.00	5,900.00
			-5,900.00	5,900.00
6449	12/07/2020 MEDIACOM	41 · COMMUNICATION SERVICES	-291.89	291.89
			-291.89	291.89
6450	12/07/2020 MELHORNS	52.47 · Chickens	-210.32	210.32
			-210.32	210.32
6451	12/07/2020 ULINE	46.5 · Maint of Build & Grounds by Dis	-341.68	341.68
			-341.68	341.68
126371892	11/06/2020	102001 · Local Fund Checking		-1,200.00
6452	12/07/2020 WARREN AVERETT	32 · ACCOUNTING & AUDITING	-1,200.00	1,200.00
			-1,200.00	1,200.00
1293986	11/25/2020	102001 · Local Fund Checking		-1,086.83
6454	12/14/2020 BIOQUIP PRODUCTS	52.48 · Lab	-1,086.83	1,086.83
			-1,086.83	1,086.83
183508	11/23/2020	102001 · Local Fund Checking		-170.08
6455	12/07/2020 ACE HARDWARE	52.47 · Chickens	-43.96	43.96
		4613 · Maintenance material	-44.97	44.97

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South Walton County Mosquito Control District Check Detail

December 2020

166 1020	11/15/2020	4613 · Maintenance material	-46.16	46.16
		52.5 · Tool and small implements	-34.99	34.99
			<hr/>	<hr/>
			-170.08	170.08
6463	12/14/2020 ADAPCO	52.22 · VLX VCTOLEX WDG	-2,956.88	2,956.88
			<hr/>	<hr/>
			-2,956.88	2,956.88
6464	12/14/2020 RETIF	52.11 · Gasoline	-244.62	244.62
			<hr/>	<hr/>
			-244.62	244.62
6465	12/14/2020 MELHORNS	52.47 · Chickens	-41.97	41.97
6466	12/14/2020 MBDV	31.3 · Legal and Engineering Service	-2,975.00	2,975.00
			<hr/>	<hr/>
			-2,975.00	2,975.00
8467	12/14/2020 COPYSYSTEMS	51 · Office Supplies	-10.50	10.50
			<hr/>	<hr/>
			-10.50	10.50
6468	12/14/2020 CLARKE	52.25 · Fourstar BTI CRG 35 lb	-8,353.40	8,353.40
			<hr/>	<hr/>
			-8,353.40	8,353.40

**South Walton County Mosquito Control District
DECEMBER 2020**

LOCAL FUND BALANCE

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	Misc.		\$0.00	
	Other	\$40,045.05	\$40,045.05	
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Expenditures	\$10,818,384.00	\$161,673.72	\$535,575.95	4.95%

SOUTH WALTON COUNTY MOSQUITO CONTROL DISTRICT

Operations Report December 2020

MONTHLY VALUES

ON HAND

ADULTICIDE

CHEMICAL	MONTHLY OUTPUT	UNIT	UNIT VALUE	MONTHLY \$ VALUE	MONTHLY INVENTORY	INVENTORY \$\$
ML KONTROL 30-30	0	GAL	54.5	\$0.00	51	\$2,779.50
DELTAGARD ULV	0	GAL	173.67	\$0.00	94.5	\$16,411.82
DUET	0	OZ	1.5	\$0.00	528	\$792.00
ZENIVEX E4 RTU	0	GAL	85	\$0.00	0	\$0.00
ZENIVEX E20	0	GAL	SAMPLE	\$0.00	2.5	SAMPLE
TOTAL				\$0.00	TOTAL	\$19,983.32

LARVICIDE

CHEMICAL	MONTHLY OUTPUT	UNIT	UNIT VALUE	MONTHLY \$ VALUE	MONTHLY INVENTORY	INVENTORY \$\$
ABATE WDG	0	POUND	10.61		132	\$1,400.52
ALTOSID XR	2344	EACH	3.42	\$8,063.36	2726	\$9,322.92
ALTOSID SBG	0	POUND	3.06	\$0.00	336.5	\$1,029.69
VECTOBAC WDG	3.5	POUND	35	\$122.50	69	\$2,415.00
COCO BEAR	64	OUNCE	0.1527	\$9.77	12,672	\$1,935.01
VECTOLEX WDG	0	POUND	60.81	\$0.00	8	\$486.48
FOURSTAR BTI CRG	671	POUND	11.93	\$8,005.03	773	\$9,221.89
BACTIMOS	0	EACH	0.57	\$0.00	0	\$0.00
NATULAR G30	0	POUND	15.83	\$0.00	0	\$0.00
NATULAR XRT	780	EACH	4.63	\$3,611.40	878	\$4,065.14
Vectolex wsp	0	EACH		SAMPLE	14	SAMPLE
Altosid Liquid	0	GAL		SAMPLE	1 gal	SAMPLE
TOTAL			TOTAL	\$19,812.06	TOTAL	\$28,476.13

HERBICIDE

Cornerstone	0	OZ	0.10	\$16.00	1152	\$115.20
SURF AC	0	OZ	0.10		5504	\$550.40
LESCO 3WY	0	OZ	.09		150	\$13.50
TOTAL				\$16.00	TOTAL	\$679.10
TOTAL				\$19,828.06	TOTAL	\$49,138.55

OTHER SERVICES

SERVICE REQUEST	1					
SPRAY MISSIONS	0					

Flock in for the winter.

COMMENTS

On the one S/R a CDC trap was set and only 49 mosquitoes were caught. The tech found breeding at another house close by and the containers were dumped.