

South Walton County Mosquito Control District**REGULAR BOARD MEETING****November 17, 2020**

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on November 17, 2020 @ 9:30 a.m.

Madam Chairman Faulk called the meeting to order and opened with a prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Kristine Faulk and John Magee.

Staff Present: Harley Sampson, Jr., Director
Shirley Steele, Office Coordinator
Hallie Oalde, Public Information & Outreach Coordinator
Mike Yawn, Operations Manager

Public: David Krika
Doug Liles
Donna Johns
Travis Horn
Suzanne Harris

Telephone: Amy Tracy, Hydro Solutions
Kevin Albrecht, PE
Laura Donaldson, Attorney- General Counsel
Bill Graham, Attorney- Carr Allison

The Minutes for October 20, 2020 Regular Board Meeting were reviewed. A motion was made to approve the minutes for October 20, 2020 by Commissioner Magee. Chairman Faulk seconded the motion. Motion approved unanimously.

Administration

We continue to comply with the CDC guidelines for COVID-19. The District administration building remains closed to the public. Masks are required inside the building.

The monthly financial reports and expenditures for October 2020 were reviewed and a motion to approve was made by Commissioner Magee. Chairman Faulk seconded the motion. Motion approved unanimously.

Nationwide notified the District on September 14, 2020 changes would be effective January 2021. The change was a rate change to the guaranteed minimum interest rate annually to 1% in 2023. The District currently has one employee participating in the Nationwide 457 program. A recommendation was made to transfer the current balance to the Florida Deferred Compensation program. A motion was made to switch our current Nationwide 457 account to the state Florida Deferred Compensation program by Commissioner Magee. Chairman Faulk seconded the motion. Motion approved unanimously.

A request was made by the employees to close the District for the week between Christmas and New Year. As essential workers our employees continued to meet the mission of the District during the pandemic and hurricane season. This recommendation was presented, and Chairman Faulk made a recommendation and a motion for one additional day, December 23rd. Commissioner Magee seconded the motion. Motion approved unanimously.

Public Relations Report

Continued social media presence.

- Attended 30A Learning Academy on October 23, 2020. Class of 10, ages 5-11 years old.
- Presented "Creative Communications for Managing the Message" at the Panhandle Mosquito Control Virtual Workshop.
- Panhandle Mosquito Control Virtual Workshop October 28, 2020. Success! Very good reviews from participants.
- Writing letters of appreciation to presenters.
- Coordinating with Cami and FDACS to receive via email quizzes for CEU's for participants.
- Submitted article for FMCA's Buzzwords.
- Continuing to create new door hangers for Mosquito Technicians to include additional information for residents.
- Creating new promotional items (magnets, pens, etc....) for classroom visits and outreach.
- Planning for November's Annual Chili Cook-off. December's Employee Appreciation Luncheon and creating an employee "Year in Review" video.

Legal

Manson Bolves Donaldson Varn, PA presented invoice# 9511 for October 2020 in the amount of \$5,900.00. A motion was made by Commissioner Magee to approve Invoice# 9511 from Manson Bolves Donaldson Varn, PA for legal services for October 2020 in the amount of \$5,900.00. Chairman Faulk seconded the motion. Motion approved unanimously.

Rister vs SWCMCD for the record claim# 345781 was settled and closed.

Attorney Graham presented via telephone the Brabant vs SWCMCD case# 19-CA-000388 for ratification. A motion was made by Commissioner Magee to ratify the settlement agreement. Chairman Faulk seconded the motion. Motion approved unanimously.

Operations

Mr. Yawn presented the Operations activity report for October 2020. The new side-arm was ordered the end of October with a negotiated discount from Beard Equipment and should arrive in December. The air compressor in the shop is not working. Two quotes from Northern tool were presented for review. Commissioner Magee made a motion to approve the Quincy QT-7.5 Splash Lubricated Reciprocating Air Compressor Model#271CS80VCB for \$2,599.99 from Northern Tool. Chairman Faulk seconded the motion. Motion approved unanimously.

Announcements FMCA Annual Business Meeting November 18th via Zoom.

Seat 1- Commissioner John J Magee

Seat 2- Commissioner Tim Norris

Seat 3- Chairman Kristine Faulk

No new action items

Public comments

David Krika thanked Chairman Faulk for only approving one additional day. An inquire about the settled lawsuit and if an additional were pending. Questions included the request for the Employee Handbook, outstanding flood claims resolved, a correction to prior minutes. Chairman Faulk was questioned regarding the settlement clause in the general liability policy and how that affects the District.

Motion was made to adjourn the meeting by Commissioner Magee. Seconded by Chairman Faulk. The meeting adjourned at 10:30 a.m.

Chairman Kristine Faulk: Kristine Faulk 12-15-20

Commissioner: John J. Magee: [Signature]

