



# Invitation to BID for Sale of Surplus District Vehicles and Equipment

ITB 2020-1

ISSUED BY:

**South Walton County Mosquito Control District**

**Director Harley Sampson Jr.**

**774 North County Highway 393**

**Santa Rosa Beach, FL 32459**

**Phone (850)267-2112**

**[www.swcmcd.org](http://www.swcmcd.org)**

**[director@swcmcd.org](mailto:director@swcmcd.org)**



## **INVITATION TO BID** **SALE OF DISTRICT VEHICLES**

### **ITB# 2020-1**

The South Walton County Mosquito Control District ("District") is requesting sealed bids for the Sale of Surplus District Vehicles and Equipment as listed below. Each apparatus is numbered with a description and a minimum bid. Sealed bids will be addressed to Director Harley Sampson at the District's administrative office located at 774 North County Road 393, Santa Rosa Beach, FL 32459, all bids will be received no later than noon (12:00 P.M.) CST on Friday, August 21, 2020 for BID#2020-1-Sale of District Vehicles.

Lot #	Description	Condition	Minimum Bid
1	Polar Kraft 17' aluminum boat with ice runners, model # CGF-1760, with OneT 1820 trailer	Good	1,000.00
2	Bush Hog 406 RW industrial rotary mower, 3pt hitch bundle	Good	1,500.00
3	1995 4x4 Chevrolet pickup truck,	Poor	1,500.00
4	Generac Generator, 120/240 volts, 1 phase, 200amp model#00913-2	Poor	250.00
5	2001 Chevrolet Tahoe	Good	2,500.00
6	2015 Chevrolet Equinox	Good	14,000.00
7	2004 Chevrolet Silverado truck	Good	5,000.00
8	2005 Chevrolet truck	Good	5,500.00
9	2006 Chevrolet Truck, C15 with bedliner	Good	5,300.00
10	2006 Chevrolet Truck, C15 with bedliner	Good	5,700.00
11	Centrifuge ( 3 units, 2 usable & 1 parts only)	Fair	10
12	Aluminum Flat-Bottom Boat	Poor	50.00

All Bids that have been duly received in accordance with the Instructions to Bidders will be publicly opened and read aloud at 8 a.m., Tuesday, August 25, 2020, at the District Headquarters located at 774 North County Road 393, Santa Rosa Beach, FL 32459. Bids received after noon (12:00 P.M.) CST on Friday, August 21,

2020 will remain unopened. **Bids shall contain no conditions and/or terms related to the purchase and/or payment of the apparatus.** The Instructions to Bidders have been posted on the District's website at <http://www.southwaltonmosquitocontrol.org> or you may receive a copy by calling Hallie Oalde at (850) 267-2112 or email [publicrelations@swcmcd.org](mailto:publicrelations@swcmcd.org)

The vehicles and equipment will be available to view by appointment only Monday, August 10<sup>th</sup> through Friday, August 21 @11:00 a.m. (CST) at the District Headquarters located at 774 North County Road 393, Santa Rosa Beach, FL, 32459.

## **CALENDAR OF EVENTS / ITB TIMELINE**

Listed below are the important dates and times by which the actions noted must be completed. All dates are subject to change by the District. If the District finds it necessary to change any of these dates or times prior to the bid due date, the change will be accomplished by addendum.

<u>ACTION</u>	<u>COMPLETION DATE</u>
Issue BID	August 10, 2020 @ 8:00 a.m.
On-Site Inspection	By appointment only, Monday – Friday (District is closed on Saturday and Sunday) from 8:00 a.m. – 2:00 p.m.
Last Day for Questions	Friday, August 21, 2020
Bids Due	Friday, August 21, 2020 by 12:00 p.m. (noon)
Public Opening	Tuesday, August 25, 2020 at 8:00 am at the District Headquarters.

## **BID CHECKLIST**

This standardized check list has been provided to assist the Bidder with the submission of their Bid package. This check list cannot be construed as identifying all required submittal documents for this project. Bidders remain responsible for reading the entire Bid document to insure that they are in compliance. Bids may be considered subject to rejection if, in the sole opinion of the District, there is a serious omission, unauthorized alteration of form, an unauthorized alternate Bid, incomplete or unbalanced unit price, or irregularities of any kind. The District may reject as non-responsive, any or all Bids where Bidders fail to acknowledge receipt of Addenda as prescribed.

- Bid Cover Page – all information completed and signed
- Registration to Bid – submitted in correct format, accurate calculations, and Signed.
- Bidder's Certification – Addenda acknowledged and form signed

## Instructions to Bidders Sale of District Vehicles

The South Walton County Mosquito Control District ("District") is requesting sealed bids for the Sale of Surplus District Vehicles and Equipment as listed below. Each lot is numbered with a description and a minimum bid. Sealed bids will be addressed to Director Harley Sampson at the District's administrative office located at 774 North County Road 393, Santa Rosa Beach, FL 32459, all bids will be received no later than noon (12:00 P.M.) CST on Friday, August 21, 2020 for BID#2020-1-Sale of District Vehicles.

Lot #	Description	Condition	Minimum Bid
1	Polar Kraft 17' aluminum boat with ice runners, model # CGF-1760, with OneT 1820 trailer	Good	1,000.00
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11	Centrifuge ( 3 units, 2 usable & 1 parts only)	Fair	10
12	Aluminum Flat-Bottom Boat	Poor	50.00

All Bids that have been duly received in accordance with the Instructions to Bidders will be publicly opened and read aloud at 8 a.m., Tuesday, August 25, 2020, at the District Headquarters located at 774 North County Road 393, Santa Rosa Beach, FL 32459. Bids received after noon (12:00 P.M.) CST on Friday, August 21, 2020 will remain unopened.

A sealed Bid shall be submitted no later than the date and time prescribed and at the place indicated in this Instructions to Bidders and shall be enclosed in a plainly marked envelope with the words "Bid for lot number#\_\_\_", with the applicable lot number indicated, and the name and address of Bidder. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside including the lot number with

the notation "BID ENCLOSED." Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids. Bids received after the time and date for receipt of Bids will be returned unopened. Oral, telephone, facsimile, electronic mail, or telegraph Bids are invalid and shall not receive consideration. The District reserves the right to reject any and all Bids and to accept the Bid that in its best judgment is in the best interest of the District.

Bidders may submit bids for one or all vehicles and or equipment. Bids will be awarded to the highest bidder. The minimum bid for all vehicles and equipment is located on the price schedule.

**Bids shall contain no conditions and/or terms related to the purchase and/or payment of the apparatus.** Bidders may bid on multiple apparatus but must timely submit a separate bid for each lot number in accordance with these Instructions to Bidders. The District reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, or conditional Bids. The District may also reject the Bid of any Bidder if District believes that it would not be in the best interest to make an award to that Bidder. It is the intent of the District to award each apparatus to the highest, responsible, and responsive Bidder for that lot number provided that the Bid has been submitted in accordance with the requirements of these Instructions to Bidders. The District reserves the right to waive informalities or irregularities in any Bid and to accept the Bid which is, in the District's judgment, in the District's best interest.

Payment in cash only for any lot number must be made within 5 business days after announcing of the Successful Bidder for that specific lot number, payable to the District. All sales are subject to State Sales Tax laws and also responsible for all vehicle title transfer fees, if applicable. Buyer must acknowledge and agree not to retract the purchase offer. Lot number is being sold "as-is" and "where-is" with no warranty of any kind. The District makes no warranties or guarantees, expressed or implied, as to the operation or condition of the lot number. All sales are final. There are no refunds or exchanges.

The lot number becomes the full responsibility of the Successful Bidder for that specific lot number at time of the announcement of the Successful Bidder, and the Successful Bidder assumes all risk of loss and damage to the lot # until removed from the District's property. The District agrees that the lot number may remain on the District premises for 5 business days from the announcement of the Successful Bidder. The Successful Bidder will have to make its own arrangements for picking up the lot number at the District but is not authorized to remove the lot number until the District is in receipt of the payment.

By submitting a Bid, the Bidder certifies the Bidder has not discussed its Bid with other Bidders or competitors, has not shared or divulged any information

concerning its Bid to any other Bidders or competitors, and has not colluded with any other Bidders or competitors.

For further information contact Director Hallie Oalde at (850) 267-2112 or email at [publicrelations@swcmcd.org](mailto:publicrelations@swcmcd.org)



## Registration to BID

Date:

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Bidder:

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Legal Name (person(s), corporation, or partnership)

By:

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Name and Title

Address:

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Telephone:

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Payment method:      Cash only

The Successful Bidder will have to make its own arrangements for picking up the Lot# at the District but is not authorized to remove the lot until the District is in receipt of the payment.

By submitting a Bid, the Bidder certifies the Bidder has not discussed its Bid with other Bidders or competitors, has not shared or divulged any information concerning its Bid to any other Bidders or competitors, and has not colluded with any other Bidders or competitors.

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Bidder signature

Date

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Printed name

## South Walton County Mosquito Control District Price Schedule for IAB# 2020-1

Lot #	Description	Condition	Minimum Bid	BID
1	Polar Kraft 17' aluminum boat with ice runners, model # CGF-1760, with OneT 1820 trailer	Good	1,000.00	
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12	Aluminum Flat-Bottom Boat	Poor	50	

**\*\* This form should be placed in an envelope with your BID amount completed and sealed with a copy of your Registration to BID\*\*  
Each sealed envelope should have a Lot number (#) written on the outside.**