



South Walton Mosquito District
2024-2025 Regular Board Meeting
Thursday, January 16, 2025 – 10:00AM

Agenda

- CALL TO ORDER (State Time)
- INVOCATION & PLEDGE OF ALLEGIANCE
- APPROVAL OF MINUTES
December 12, 2024, Regular Board Meeting (motion)
- PUBLIC COMMENT - NON-AGENDA ITEMS
- Operations
Administration Building Update
- ADMINISTRATION REPORT
Financial Report for December
December Expenditures (motion)
- LEGAL
December Billing (motion)
- OPERATIONS (Con't)
December Summary
Lab Report
- COMMISSIONERS
Seat – 1 Doug Liles
Seat – 2 Steve Young
Seat – 3 Kristine Faulk

Next Scheduled Meeting(s):

Regular Board Meetings:

February 20, 2025 – 10AM

All Meetings/Workshop Held At:

SWCMCD
774 N County Hwy 393
Santa Rosa Beach, FL 32459

PRIOR ACTION ITEMS

Opened	Item	Action	Due Date	Closed
11/2024	Commissioner Doug Liles wants the cost and budget dollars for the Administration Building and each building in Phase II. Cammie Henderson, Finance, stated that in 2017, the total construction cost was estimated to be \$12 million.			
11/2024	Finance will provide the record retention schedule for Commissioners.			



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10/2024	Commissioner Doug Liles is asking our attorney to write a letter to the County about the outfall of SWCMCD ditches with property behind the facility. Commissioner Liles would like our stormwater engineer's opinion to review the property development behind SWCMCD.	Update 11/24 - Commissioner Liles wants a letter to the Board of Commissioners on outfalls. The county has no MS4 on those ditches (Mosquito Control Ditches). We are not accountable for the stormwater in those ditches, and we only maintain those ditches.	1/2025	
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FUTURE ACTION ITEMS

07/2024	Commissioner Doug Liles asked for the preliminary cost of a standard metal structure.	Ongoing - waiting for design completion	2/2025	
11/2024	Commissioner Doug Liles would like to know the cost of each building in Phase II. (High-Level/range)		2/2025	
10/2024	Amy Myers will look at ditch maintenance, what we have done (historically), and the future of placing ditch debris on someone's property. Is there any precedent with the county? Then, the district can look at the benefits/costs of moving forward—we need recommendations from Amy Myers. Amy confirmed that we need to get an agreement to leave ditch debris on the property.	Create a plan Update 12/2024: Best Practice SOP	4/2025	
11/2024	Financial Advisor	Create a project.	04/2025	
9/2024	Commissioner Doug Liles asked about the realistic cost of a claim for drone liability		4/2025	
9/2024	Director Darrin Dunwald will check with other districts to see how they handled drone liability.		4/2025	

NEW BUSINESS

COMMENTS BY COMMISSION AND PUBLIC

ADJOURNMENT (motion) (**State time**)