



South Walton County Mosquito Control District  
2024-2025 Regular Board Meeting  
Thursday, October 17, 2024 – 10:00 AM  
**Minutes of Meeting**

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on October 17, 2024, at 10:00 AM.

Chairman Kristine Faulk called the meeting to order on October 17<sup>th</sup> at 10:02 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Steve Young, and Kristine Faulk. Attorney Hayward Dykes was present.

Staff Present: Darrin Dunwald, Director  
Cammie Henderson, Finance & HR Manager  
Gerry Williams, Operations Manager

Public: None

#### APPROVAL OF MINUTES

September 26, 2024, Regular Board Meeting Minutes

Request a motion to accept the board minutes for August Regular Board Meeting Minutes.

Motion by: Commissioner Doug Liles

Second by: Commissioner Steve Young

Motion approved: Unanimously

#### PUBLIC COMMENT - NON-AGENDA ITEMS

#### ELECTION OF OFFICIALS

Commissioner Kristine Faulk nominates Steve Young as Chairman for fiscal year 24-25.

Commissioner Doug Liles seconded the motion.

Motion Approved: Unanimously

Commissioner Kristine Faulk nominates Doug Liles as Secretary

Commissioner Steve Young seconded the motion.

Motion Approved: Unanimously

Steve Young nominated Kristine Faulk as Treasurer.

Commissioner Doug Liles seconded the motion.

Motion Approved: Unanimously.

#### State of the District

The director presented the year in review. – Discussion ensued.

- Commissioner Doug Liles asked about the interlocal agreement and whether it would come before the board before it is signed. Director Darrin Dunwald stated that it would.
- Road through property behind SWCMCD property. Working with the county to see about adding a road through the county property to have secondary access to SWCMCD.



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- Commissioner Doug Liles is asking our attorney to write a letter to the County about the outfall of SWCMCD ditches with property behind the facility. Commissioner Liles would like our stormwater engineer's opinion to review the property development behind SWCMCD. Commissioner Steve Young stated that we need to position ourselves that it is source reduction interest. Commissioner Steve Young states that this needs to be a part of our strategic plan.
- Commissioner Steve Young thanked Darrin for his review and tied in the metrics.

### ADMINISTRATION'S REPORT

Financial Report for September – Discussion ensued.

September Expenditures. Discussion ensued.

Request for a motion to approve September expenditures as presented for CPA to review.

Motion by: Commissioner Steve Young

Second by: Commissioner Doug Liles

Motion approved: Unanimously

Resolution 25-001 Ameris credit cards. Discussion ensued.

Commissioner Doug Liles disagreed with the card and the available spending limits.

Finance Cammie Henderson explained that it would follow the same purchasing process that's in place now. All pre-approvals must be completed before any purchase is made. Discussion ensued.

Request for a motion to approve Resolution 25-001 Ameris credit cards as presented.

Motion by: Commissioner Steve Young

Second by: Commissioner Kristine Faulk

Motion approved: 2 to 1.

Commissioner Doug Liles voted no on increasing the spending limits and the additional cards.

5-minute recess at 10:43 AM

Reconvene at 10:46 AM

Director Review & Wage Increase (motion). Discussion ensued.

Request for a motion to approve the Director's salary raise to \$135,000.

Motion by: Commissioner Steve Young

Second by: Commissioner. Kristine Faulk

Motion approved: 2 to 1

Commissioner Doug Liles did not agree with the amount of market adjustment for Darrin Dunwald, Director wage increase and therefore voted no.

Facility Hours (motion). Discussion ensued. We will include phone availability on Friday.

Request for a motion to approve working hours to Monday – Thursday with management the availability to answer calls on Fridays.

Motion by: Commissioner Steve Young.

Second by: Commissioner. Kristine Faulk

Motion approved: 2 to 1

Commissioner Doug Liles did not agree with closing on Friday. Commissioner Liles states we need to be available for tax payers.

Phase I – Administrative building worksheet – Discussion ensued.

Commissioner Doug Liles would like to see Wharton-Smith payout.



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5. Director Darrin Dunwald to check with other districts to see how they handled drone liability. (There is not much response from other districts; southern districts are still dealing with the damage from hurricanes.)
6. Net Data resource for Commissioner email addresses on home devices. (Gave commissioners numbers to call NetData.)
7. Check other dates for the TRIM meetings. (Close – dictated by state)

NEW BUSINESS

- Local agreements between Walton County.
- Commissioner Doug Liles is asking our attorney to write a letter to the County about the outfall of SWCMCD ditches with property behind the facility. Commissioner Liles would like our stormwater engineer's opinion to review the property development behind SWCMCD.
- Commissioner Doug Liles would like to see the Wharton-Smith payout.
- Commissioner Doug Liles would like to know the content of items marked PFAS on the legal billing from Amy Myers.
- Amy Myers will look at ditch maintenance, what we have done (historically), and the future of placing ditch debris on someone's property. Is there any precedent with the county? Then, the district can look at the benefits/costs of moving forward. Recommendations from Amy Myers.
- Commissioner Doug Liles would like to see information regarding the taxation of material purchases.

COMMENTS BY COMMISSION AND PUBLIC - None

Request for motion to Adjourn by Chairperson Kristine Faulk

Motion by: Commissioner Steve Young  
 Second by: Commissioner Doug Liles  
 Motion approved: Unanimously

Chairperson Kristine Faulk adjourned the meeting at 11:57 PM.

Chairperson Kristine Faulk: Kristine Faulk

Commissioner Steve Young: [Signature]

Commissioner Doug Liles: Doug Liles



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### LEGAL

September Billing (motion) – Discussion ensued.

Commissioner Doug Liles would like to know the content of items marked PFAS.

Request for a motion to approve the September invoice.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

### OPERATIONS

Gerry Williams – 5 Year Recognition

September Summary with Lab Report – Discussion ensued.

Commissioner Doug Liles has concerns near Huck & Tom about the mosquitoes being bad.

Discussion ensued.

Commissioner Doug Liles asked how we clean out mosquito ditches and leftover dirt. Discussion ensued. Attorney, Hayward Dykes, stated that we need to have an agreement on file if we leave dirt on the property. Commissioner Steve Young stated an action item for Amy Myers to look at ditch maintenance, what we have done (historically), and the future to put it on someone's property or not. Is there any precedent with the county? Then, we can look at the benefits/costs of moving forward. Discussion ensued.

Phase II Update – Discussion ensued. The design of the mechanics shop is done, and we are working on programming.

Administration Building Update – Discussion ensued. They have started on framing.

Commissioner Doug Liles, what size are the generator and transformer? Commissioner Doug Liles wanted to know if it hooks up to critical or all electrical. The director stated all electrical.

### COMMISSIONERS

Seat – 1 Doug Liles – None

Seat – 2 Steve Young – None

Seat – 3 Kristine Faulk – None

### ADDITIONAL NON-AGENDA ITEMS - None

### OLD BUSINESS

#### Action Item

1. Commissioner Doug Liles asked for the preliminary cost of a metal structure. (Ongoing - waiting on design completion.)
2. County road access through property behind our facility during Phase II. (Meeting at 1:30 10/19 with O'Connell and Charlie Cotton.)
3. Commissioner Doug Liles requested a paper on the new process (sugar water) from Eva Buckner. (Darrin requested the article from Amy Anguiano, and Commissioner Doug Liles said we should email it to him.)
4. Commissioner Doug Liles asked about the realistic cost of a claim for drone liability (before the next fiscal year).