



South Walton County Mosquito Control District
2024-2025 Regular Board Meeting
Thursday, December 12, 2024 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida, on December 12, 2024, at 10:00 AM.

Chairman Steve Young called the meeting to order on December 12th at 10:03 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Steve Young, and Kristine Faulk. Attorney Hayward Dykes was present.

Staff Present: Darrin Dunwald, Director
Cammie Henderson, Finance & HR Manager
Gerry Williams, Operations Manager
Melissa Johnson, Accounting

OATH OF OFFICE

Swearing in Doug Liles for 2nd term and Steve Young for his 1st full term.

APPROVAL OF MINUTES

October 17, 2024, Regular Board Meeting Minutes

Request a motion to approve regular board meeting minutes for October 17, 2024.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

November 21, 2024, Regular Board Meeting Minutes

Request a motion to approve resolution 25-002 Phase II Service Order 8 DAG Architects.

Motion by: Commissioner Kristine Faulk

Second by: Commissioner Doug Liles

Motion approved: Unanimously

PUBLIC COMMENT - NON-AGENDA ITEMS

Operations

Administration Building Update by Rob Dinwoodie. Discussion ensued.

Commissioner Doug Liles asked if hard hats are worn all the time.

Rob Dinwoodie stated that they are 100% of the time.

Commissioner Doug Liles asked what the topic of angry management was for safety.

Rob Dinwoodie noted that it's about de-escalating situations. Discussion ensued.

Commissioner Doug Liles asked what size backflow prevention we have on the water lines coming in and the fire line for sprinklers. Rob Dinwoodie stated he would get back to him on that. Discussion ensued.



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ADMINISTRATION'S REPORT

Financial Report for November – Discussion ensued.

November Expenditures. Discussion ensued.

Request a motion to approve November expenditures as presented for CPA to review.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

LEGAL

November Billing (motion) – Discussion ensued.

Request a motion to approve the November invoice.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

OPERATIONS (con't)

October Summary with Lab Report – Discussion ensued.

Administration (con't)

Letter to Senator Rick Scott – Special District Grant Eligibility Act. Discussion ensued.

Request a motion to approve sending letter to Rick Scott.

Motion by: Commissioner Kristine Faulk

Second by: Chairman Steve Young

Motion approved: 2 to 1

Commissioner Doug Liles wants more information on HR7525/S4673.

Resolution 25-003 – Granting O'Connell and Associates as authorized agents of SWCMCD.

Discussion ensued.

Request a motion to approve Resolution 25-003 granting O'Connell and Associate as authorized agents.

Motion by: Commissioner Kristine Faulk

Second by: Chairman Steve Young

Motion approved: 2 to 1

Commissioner Doug Liles wants more information.

COMMISSIONERS

Seat – 1 Doug Liles – Action Items with time references. Discussion ensued.

Seat – 2 Steve Young – None

Seat – 3 Kristine Faulk – None

ADDITIONAL NON-AGENDA ITEMS – None



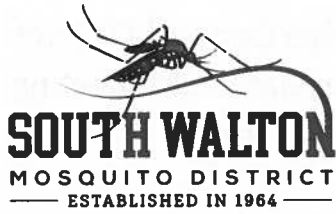
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PRIOR ACTION ITEMS

Opened	Item	Action	Due Date	Closed
11/2024	Commissioner Doug Liles wants the cost and budget dollars for the Administration Building and each building in Phase II. Cammie Henderson, Finance, stated that in 2017, the total construction cost was estimated to be \$12 million.			
11/2024	Finance will provide the record retention schedule for Commissioners.			

Items Closed:

9/2024	County road access through property behind our facility during Phase II.	The county was not receptive		11/2024
10/2024	Local agreements between Walton County. (Long process, cost-sharing – situational)	The board must vote before the agreement is signed.		11/2024
10/2024	Commissioner Doug Liles would like to see the Wharton-Smith payout.	Emailed it on 10/28/2024 to all commissioners and Darrin Dunwald		11/2024
10/2024	Commissioner Doug Liles would like to know the content of items marked PFAS on the legal billing from Amy Myers.	Amy Myers stated she reviewed the PFAS for SWCMCD.		11/2024
10/2024	Commissioner Doug Liles would like to see information regarding the taxation of material purchases	Included in the October board packet.		11/2024
11/2024	Add reason/information for voting no to the October minutes.	Minutes are updated and passed by commissioners.		12/2024
11/2024	Suzanne Harris requested to see last year's credit card statements and backup.	Email 12/3/2024 to Suzanne Harris.		12/2024
11/2024	Chairman Steve Young will present the goals to Darrin Dunwald for 2024-2025.	Completed.		12/2024



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Future Dates:

10/2024	Commissioner Doug Liles is asking our attorney to write a letter to the County about the outfall of SWCMCD ditches with property behind the facility. Commissioner Liles would like our stormwater engineer's opinion to review the property development behind SWCMCD.	Update 11/24 - Commissioner Liles wants a letter to the Board of Commissioners on outfalls. The county has no MS4 on those ditches (Mosquito Control Ditches). We are not accountable for the stormwater in those ditches, and we only maintain those ditches.	1/2025	
07/2024	Commissioner Doug Liles asked for the preliminary cost of a standard metal structure.	Ongoing - waiting for design completion	2/2025	
11/2024	Commissioner Doug Liles would like to know the cost of each building in Phase II. (High-Level/range)		2/2025	
10/2024	Amy Myers will look at ditch maintenance, what we have done (historically), and the future of placing ditch debris on someone's property. Is there any precedent with the county? Then, the district can look at the benefits/costs of moving forward—we need recommendations from Amy Myers. Amy confirmed that we need to get an agreement to leave ditch debris on the property.	Create a plan Update 12/2024: Best Practice SOP	4/2025	
11/2024	Financial Advisor	Create a project.	04/2025	
9/2024	Commissioner Doug Liles asked about the realistic cost of a claim for drone liability		4/2025	
9/2024	Director Darrin Dunwald will check with other districts to see how they handled drone liability.		4/2025	

COMMENTS BY COMMISSION AND PUBLIC - None



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Request for motion to Adjourn by Chairperson Steve Young
Motion by: Commissioner Doug Liles
Second by: Commissioner Kristine Faulk
Motion approved: Unanimously

Chairperson Steve Young adjourned the meeting at 11:50 AM.

Chairperson Steve Young: *St Y*

Commissioner Kristine Faulk: *Kristine Faulk*

Commissioner Doug Liles: *Doug Liles*

